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# SCHOOL TOURS

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### Frequently Asked Questions

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#### How many students can I bring?

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The maximum number of students for a one-hour tour slot is 60. You may schedule multiple groups in one day, but only 60 can be in the building at one point. The Gadsden Arts Center is a small art museum, and must enforce group sizes for the safety of visitors and the art.

#### When should I schedule my tour?

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Please schedule tours at least 2 weeks in advanced for docent-led school tours.

#### Are tours free?

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Yes! All school tours are free of charge. However, the Gadsden Arts Center has a donation box in the lobby and \$1 suggested donation for admission.



### School Tours at Gadsden Arts

Gadsden Arts invites educators to engage students in curriculum topics through art. Each school tour is led by an experienced docent (tour guide) and explores the galleries, teaching students to examine art critically. Exhibitions change quarterly so we recommend reviewing the current exhibitions before scheduling a tour.

#### *About Gadsden Arts Center*

The Gadsden Arts Center grew out of a community effort that began in 1989 when a local artist and her husband developed Art in Gadsden: a juried exhibition of fine art. Beth Appleton and David Harbaugh developed Art in Gadsden to bring fine art to Gadsden County, foster the careers of local artists, and to draw the community together. In the beginning, Art in Gadsden was displayed in empty downtown store fronts in Quincy, and eventually grew into the Gadsden Arts Center, incorporated in 1994.



## Frequently Asked Questions

### What are your chaperone requirements?

We require 2 chaperone for every 10 students under 18 years of age.

### Can I request a specific lesson topic?

Yes! We will do our best to accommodate your curriculum goals.

### How long are tours?

Most tours are 1-2 hours, including introduction, gallery tour, lesson, and art activities.

### How do I schedule a tour?

Please contact our Education Coordinator, Anissa Ford at 850-627-5023 or [anissa.ford@gadsdenarts.org](mailto:anissa.ford@gadsdenarts.org).

The Gadsden Arts Center has been located in the historic Bell & Bates Building since 2000, after the Bates family donated the c. 2912 building to the organization. Many features of the buildings nearly 100 year history as a hardware store remain, such as the old office, safe, several rolling ladders, and freight elevator.

Through slow and sustainable growth, Gadsden Arts now offers several school programs, after-school programs, and summer art camps at free or reduced costs. Additionally the Gadsden Arts Center's Permanent Collection has grown to 53 works of art including a traveling Vernacular art collection.

### *The Gadsden Arts Alliance: Traveling Exhibition*

In addition to school tours and several after-school programs, the Gadsden Arts Center has a traveling exhibition of prints from critically-acclaimed watercolorist and Quincy-native, Dean Mitchell.

Beginning in 2011, the Gadsden Arts Alliance is a partnership with the Legacy School for the Performing Arts that brings fine arts presentations to the elementary schools in Gadsden County. The Gadsden Arts Alliance is working with the Gadsden County Public Schools to help remedy the lack of funding for arts and music. Each visit to the schools include presentations and performances for the students, as well as a two to three week installation of the Dean Mitchell exhibition, accompanied by a range of educational materials for teachers and students. Guided activities with Gadsden Arts Center staff are also available. Please request a copy of our Gadsden Arts Alliance Educator Packet for more information.



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## Rules & Guidelines

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*Please review the following guidelines carefully.*

*Help us teach students about visiting an art museum and appreciating the art within!*

### *General Guidelines*

- 1 adult chaperone is required for every 10 children under 18 years of age.
- Maximum of 60 students per hour-long tour slot.
- Please, no backpacks, cell phones, pens, food, or drinks in the gallery.
- Please, no photography in the galleries.

### *Model Appropriate Behavior*

- Stay with the docent and your group at all times.
- Speak in a low voice and do not speak over the docent.
- Maintain a 3-foot distance from all works of art.
- Help to focus and refocus students' attention on the docent.

### *Guide Students to Respect the Museum*

- Ask students to throw away gum and food before entering the museum
- Ask students to leave cameras, phones, and backpacks on the bus.
- Ask students to speak in a low voice.
- Ask students to walk at all times.
- Remind students not to touch the art. Works of art are valuable; they cannot be replaced if damaged. Merely touching a work of art will cause damage due to the oil and salt in a person's skin. Works can also be scratched, or worse, a student may fall into it and injure both themselves and a work if they are too close. Please encourage care.
- Remind students to follow instructions, including sitting when instructed, at least 3 feet from the work of art.