



INTERNSHIP PROGRAM

The Gadsden Arts Center (GAC) is a beautiful visual arts organization located in Quincy, FL, just 10 miles from Tallahassee city limits and 20 miles from downtown. GAC offers fine art exhibitions, events, education and outreach programs for residents of the region. The facility is a beautifully renovated historic (1906) three-story building located on Quincy's historic courthouse square. For more information about the Gadsden Arts Center, visit www.gadsdenarts.org.

The **GAC Internship Program** provides "real world" work and learn experiences for college juniors and seniors, graduate students and recent graduates in the arts management, art education, marketing and graphic design, museum studies, and related areas of study. Working under the supervision of the Executive Director and Curator of Exhibitions, interns assist with the daily tasks that culminate in the Center's exhibitions, education and outreach programs and also develop special individually designed projects. This experience helps to build interns' skill sets, problem solving skills and resumés, with letters of recommendation available for all successful Internship Program graduates.

Internships Areas of Concentration

1. Art Administration
2. Fundraising/Grant Writing
3. Graphic Design and Marketing
4. Exhibitions & Collection
5. Education & Outreach Programs
6. Special Events



(850) 875-4866
www.gadsdenarts.org
M-F 9am-5pm
13 N. Gadsden Street
Quincy, FL 32351

Calendar

Internships are offered in the fall, spring and summer to coincide with the academic year, are limited in availability and awarded based on the candidate's skills, abilities, interests and dedication to the program. Interns may earn college credit and practicum experience (as arranged by the intern with the appropriate college advisor).

Required commitment: 8 hours/week minimum

Eligibility: college juniors, seniors, graduate students and recent graduates

Application Instructions

Submit the following:

1. Cover letter discussing skills, abilities, knowledge and career goals
2. Resume and two letters of reference
3. Writing and/or Studio Art Samples

Mail or hand-deliver to:

Grace Maloy, Executive Director
Gadsden Arts Center
13 N. Madison Street
Quincy, FL 32351

Email documents as PDF attachments to:
grace@gadsdenarts.org

All qualified applicants will receive consideration for an Internship without regard to race, color, sex, age, national origin, religion, disability, veteran status, sexual orientation, marital status, citizenship, or any other protected status.